

MINUTES

ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK EXAMINING BOARD

JANUARY 6, 2015

The meeting was called to order by Acting Chairperson John DeRosa, Jr. at 9:04 a.m. in Room 117 at the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Members Present: John R. DeRosa, Jr., Journeyperson, Acting Chairperson
Joseph Bayusik, Contractor
Michael D. Griffin, Journeyperson
Paul Farnsworth, Contractor

Members Absent: Thomas J. O'Reilly, Contractor

Board Vacancies: Three Public Members

DCP Staff Present: Richard M. Hurlburt, Director
Karen Layman, Secretary

DCP Legal Staff Present: None

DOL Apprenticeship Rep: None

Public Present: None

The Elevator Installation, Repair and Maintenance Board shall consist of eight members who shall be residents of this state, three of whom shall be unlimited contractors, two of whom shall be elevator craftsmen, licensed for such occupation under this chapter, and three of whom shall be public members, provided at least one of the unlimited contractors shall be a member of either the National Association of Elevator Contractors or the National Elevator Industries, Incorporated.

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255. Agency Website: www.ct.gov/dcp
Division E-Mail: dcp.occupationalprofessional@ct.gov

MINUTES FROM PREVIOUS MEETINGS:

The Board voted to accept the minutes of the December 12, 2014 Elevator Installation, Repair, and Maintenance Work Examining Board meeting as written.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

APPLICATIONS:

None

OLD BUSINESS:

1. Subcommittee for review of R-7/R-8 license types
No new discussion took place on this topic.

2. Chapter 734q - Assistive Technology Devices; for the Board's information
Board so noted

NEW BUSINESS:

1. Review of PSI exam results

The Board reviewed the current list of candidates on the exam roster.

2. Discussion on procedures for contested hearings

A discussion was held regarding documentation of the proper procedures for the Board to utilize as a resource when conducting contested hearings. It would be helpful to the Board if they had a current procedural outline for contested hearings so that they would be prepared should they have a case come before them in the future.

CORRESPONDENCE:

None

DCP TRADE PRACTICES DIVISION COMPLAINT STATUS REPORT:

1. The Board reviewed the complaint report submitted by the DCP Trade Practices Division dated December 23, 2011 to December 23, 2014.

2. The Board voted unanimously to request that DCP Trade Practices Division attend the February 3, 2015 meeting to provide additional information on Case No. 2014-346.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None

There being no further business, the meeting adjourned at 9:21 a.m.

Respectfully submitted,

Karen Layman,
Board Secretary

2015 Meeting Schedule:

- February 3, 2015
- March 3, 2015
- April 7, 2015
- May 5, 2015
- June 2, 2015
- July 7, 2015
- August 4, 2015
- September 1, 2015
- October 6, 2015
- November 3, 2015
- December 1, 2015

Meetings will be held at 9 a.m. in Room 117